

Community Management Board Meeting Minutes
For the meeting of 17 August 2001

Agenda

1. Briefing on Workforce Shaping at NAVFAC (pre-RAND offsite)
2. Scope of workforce to be addressed

Meeting Minutes

CAPT Katzwinkel gave the attendees an overview of the RAND workforce shaping process and the early process decisions that need to be made.

Discussion items during the briefing were:

- Concept of workforce characteristics and how they should be defined
- Need for a big picture overview of the workforce and where it needs to go
- Desire for a briefing by RAND on their process
- What should the scope of the offsite be
- What the RAND “deliverables” would be
- What follows after the 12/14 Sep meeting.

It was decided that the Capital Improvements Business Line (CIBL) will be the first BL to be studied. As CAPT Boothe already has a CIBL meeting scheduled, he asked that RAND brief or provide him some materials that he can present at that meeting.

Action Items:

- RAND to be asked to provide a briefing to the CMB here at NAVFAC on their process and provide information to CAPT Boothe.
- Send out an email to all attendees identifying who will be at the offsite on 12/14 Sept at RAND.

CM Board Meeting Attendees:

<u>Attendees</u>	<u>Representing</u>
RADL Loose	00
CAPT Boothe	OPS
CAPT Katzwinkel	ER
Joy Bird	CM
Hal Kohn	CM

John Roark
Lou DiFilippo
John Galgano
Margot Lynn
Mike Howard
Bill Robinson
CAPT Brunhart
Donna Donnell
John Hughes
Scott Whiteford
Get Moy
Letitia Walters
Scott Markert
Columbus Key
Bob Cali
Sara Buescher
John Perrygo
LCDR Duren

FM
PA
CIO
CIO
ACQ
BDD
PW
PW
CE
RE
ENG
ENG
ENV
ROICC
Counsel
HR
HSG
CE